

St.Andrew's Medical Centre

Notes of the meeting held on Monday 20th January 2025

Patient Representatives – DM, VT, KL

Surgery Representatives

JM, CI

Apologies	Apologies received from: EB, NA, RS, MR,JR,CT	
New Members	VT	
Previous action points	<p>Practice Promotion To look at advertising in the parish magazine and Southborough Society. There may also be radio and news opportunities.</p> <p>Young patient engagement in the PPG Local schools may be able to identify young people who might benefit from work experience here or by helping with events such as the carers events.</p> <p>Local business sponsorship Not something the practice want to pursue at this time.</p> <p>PPG coffee mornings Discussed restarting these, particularly to support patients who are lonely. May be able to look at collaborating with local businesses who already do work in this space.</p> <p>Carers event This was held successfully in November. PPG member MR was able to help several patients with IT issues. The social prescriber was able to spend time with individuals to discuss ways to support patients who are carers.</p> <p>‘You said we did’ initiative NA working on this as well as developing a new patient survey.</p> <p>Practice demographics data Has been shared with the PPG,</p>	<p>NA to action VT can look into any help from the Southborough society</p> <p>VT to speak with local schools to encourage them to seek opportunities at SAMC</p> <p>NA to action</p>

Practice Update	We are starting to ask for more reviews via “Feedback Friday”, this will improve patient experience and hopefully encourage more patients to join the practice	
Ideas from members	Practice newsletter Discussed production of a newsletter that can be distributed in the local area/shops for distribution.	DM to look at what was produced previously and update us. We can then decide on format and production.
AOB	VT reports that there has been lottery funding for a community garden and wellness project at the allotment (Friends of Ridgeway Allotment). The St Andrew’s allotment site could form part of this and be of benefit to the wider community.	JM to discuss surgery plans for the allotment and update VT
Date of Next Meeting	Monday 28 th April 2025 @ 1.30pm	